



**BOYS & GIRLS CLUBS**  
OF SOUTH CENTRAL TEXAS

**Board of Volunteers Meeting Minutes**

(TX Govt. Code 551.071/551.072/551.074/551.082)

400 Uhland Rd, San Marcos, Texas 78667

Saturday, September 22, 2018

10:00 am

The Board of Volunteers of Boys & Girls Clubs of South Central Texas met in San Marcos, Texas in a board meeting at 10:00 a.m., C.S.T. on Saturday, September 22, 2018. The following events took place during the convening of the board.

1. **Call to order and Establish a Quorum**

The meeting was called to order by the Chief Volunteer Officer and a quorum was established.

2. **Public Comment**

There were no citizen communications or written request made of the board for response.

3. **Chief Executive Officer Update**

The CEO updated the board on school enrollment and other compliance related issues. The CEO discussed the school grading system and the A that was received by the TPS. The CEO updated the board on some territorial issues between the Boys & Girls Clubs of the Capital Area (Austin) providing programming in Kyle, Texas.

**Agenda Items:**

4. The board approved the minutes from the August 18, 2018 meeting.
5. The board reviewed and discussed the accountability ratings for the Texas Preparatory School and campuses.
6. The board reviewed the monthly reconciliation report for the BGC account for August 2018.
7. The board reviewed the monthly reconciliation reports for the TPS account for August 2018.
8. The board approved to contract with Revolution Foods, Inc to provide CNP meals for the Texas Preparatory School campuses.
9. The board approved to engage the certified public accounting firm of Monday N. Rufus, P.C. to perform the organization's annual audit for fiscal year end August 2018.
10. The board approved to contract with Blanche, LLC- CPA to provide accounting support and provide the organization 990.
11. The board approved to contract with Karen Emery to provide back office financial support and training to the business office staff using Websmart;
12. The board approved to contract with Cobb Pediatric Speech Services, LLC, a subsidiary of Pediatric Therapy Services, LLC dba: The Stepping Stones Group for school support services.
13. The board discussed the recommendations from the Boys & Girls Clubs of America to make the TPS Austin Campus a unit. The board tabled the discussion until more information could be provided on the benefits and liability.

**Executive Session:**

14. The board met in closed session to discuss the superintendent and administration salaries. The board agreed to a three-percent increase for the Superintendent and the administrative team to be given with a new contract and employment agreement starting January 2019. The Superintendent and administrative team's annual employment agreement will be changed to January – December to allow all area performance indicators to be placed in the annual job review. Administrative Team consists of CEO/Superintendent, Director of Programs and Operations, Campus Directors for both TPS Austin and San Marcos, Director of School Support Services and the Assistant Director of Business Operations.
15. The board approved to move the administrative teams employment agreements to reflect January – December.
16. **Adjournment.** The meeting of the Board Volunteers was officially adjourned.

**Board Attendance:** Meatra D. Harrison, Marvin C. Surles, LeaVern Johnson, Barbara Brown.

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- The board may meet in closed session in accordance with Chapter 551 of the Texas Government Code, Sections 551.074, 551.072, 551.073, 551.087 and 551.071, respectively.